

5/31/01

SUBJ: WASHINGTON HEADQUARTERS DIRECTIVES CHECKLIST AS OF MAY 31, 2001

1. **PURPOSE.** This order transmits the checklist of directives issued by the Washington headquarters during the reporting period of October 1, 2000, through May 31, 2001. This order includes those directives previously issued and still in effect as of September 29, 2000.
2. **DISTRIBUTION.** This order is distributed to the division level in the Washington headquarters, Directives Management Officers in the regions, centers, and Washington headquarters, and a limited distribution to all Air Traffic Liaison Officers.
3. **CANCELLATION.** Order WA 0000.5D, Washington Headquarters Directives Checklist as of September 29, 2000, dated September 29, 2000, is canceled.
4. **EXPLANATION OF CHANGES.** Order WA 0000.5D represented a transition of the Directives Management Information System (DMIS) to a web application with a continuously current database at: <http://dmis.faa.gov>
This revision:
 - a. Permits the complete date of each directive to be entered. The previous DMIS contained the month and year of issuance. The conversion of the data defaulted to the first day of the month. Paragraph 10 contains additional information.
 - b. Includes a web site address for several national directives. Each national directive should be posted on a web site. Order WA 0000.5E contains the Universal Resource Locator (URL) as part of the directive listing. Paragraph 11 contains additional information.
5. **DIRECTIVES FILES.** Directives are listed in the sequence in which they should be filed.
6. **SPECIAL FEATURES.** The directives checklist and the DMIS contain several features.
 - a. **Figure 1** contains a listing of DOT directives implemented within FAA. DOT directives are not distributed within FAA except by an implementing FAA directive or when the Office of the Secretary of Transportation distributes a directive to all employees.
 - b. **Figure 2** contains an alphabetical index of subject classification code titles.
 - c. **Figure 2-1** contains a numerical index of subject classification code numbers.
 - d. **Appendix 1, Current Orders**, lists all current national orders and internal orders. This appendix also identifies national orders that have been supplemented (see paragraph 6j).
 - e. **Appendix 2, Washington Headquarters and National Supplements**, which have been issued to national orders.
 - f. **Appendix 3, Notices Issued**, lists all current notices and notices issued during this reporting period, including applicable expiration dates.
 - g. **Appendix 4, Canceled Orders**, lists orders canceled during this reporting period.
 - h. **Internal Office Directives** are preceded with the prefix of the issuing office.

i. Asterisks (*) immediately following the I.D. Numbers identify order activity that has occurred during the current reporting period, i.e., date of issue, a new issuance, or a change.

j. Asterisks (*) immediately following the title of the order identify the order as being supplemented.

k. Number Signs (##) preceding a title identify the directive as security classified or administratively-restricted. See Order 1600.2D, Safeguarding Controls and Procedures for Classified National Security Information and Sensitive Unclassified Information, for more information regarding security-classified and administratively-restricted directives.

l. Percent Sign (%) preceding the title of any directive means that the directive is stocked and distributed by the Aeronautical Center, Distribution Services, AMI-700B.

m. The at (@) Symbol preceding the title of any directive means that the directive is stocked and distributed by the Technical Center, NAS Documentation Facility, ACT-400.

n. The Dollar Signs (\$\$) preceding the title of any directive means that the directive is stocked and distributed by Aviation System Standards (AVN) at the Aeronautical Center in Oklahoma City.

7. OFFICE OF PRIMARY RESPONSIBILITY (OPR). The appropriate Directives Management Officer (DMO) shall submit an action code 2 on FAA Form 1320-6, Directives Issuance Record, to identify the appropriate OPR when the routing symbol has changed.

8. PUBLICATION FREQUENCY. This automated DMIS checklist is published semiannually.

9. COPIES OF DIRECTIVES. The Standards and Information Division (APF-100) **does not stock directives.** The division maintains a set of current directives on microfiche for reference. Requests for paper copies of current directives should be directed to the DOT Warehouse, SVC-121.23, by FAA Form 1720-11, Publication(s) Request, memorandum, or route slip. Requests for copies can be faxed to the DOT Warehouse at 301-386-5394. If copies of directives are unavailable at the DOT Warehouse or additional information on current directives is required, you should direct your inquiry to the OPR of the directive. Order WA 0000.5E is posted on the web at: http://www.faa.gov/aba/html_policies/direct_checklist/index.html

10. ISSUE DATE. The directives checklist contains the complete issue date of each directive. In converting the database, all issue dates defaulted to the first day of the month. Each office should provide the specific issue date for their directives.

11. WEB SITE ADDRESS. Order WA 0000.5E contains the web site address (Universal Resource Locator - URL) for those orders for which we know the URL. With each issuance of the directives checklist, the URL will be added when the URL is provided to APF-100.

Steve Hopkins
Manager, Standards and Information Division

FIGURE 1. DOT DIRECTIVES IMPLEMENTED BY FAA

DOT Directive	Implementing FAA directive	OPR	Date Implemented
1000.8A	1400.8	ACR-3	6/18/79
1000.12	5100.30	ACR-4	10/27/76
1000.14A	1700.6B	APF-100	1/13/91
1000.17	3900.19B	AEE-200	4/29/99
1020.1D	1020.1A	APO-120	12/13/84
1100.10	4660.1	ASU-140	2/4/69
1100.17B	1100.1A	APF-100	1/19/81
1100.28B	1400.8	ACR-3	6/18/79
1100.29G	1900.1F	ADA-20	9/2/98
1100.34A	1100.120A	ASU-140	8/28/70
1100.41B	1100.131B	APF-100	9/19/73
1100.42	1100.136	APF-100	7/6/72
1100.62B	1100.148B	APF-100	11/29/82
1120.3B	1110.30C	APF-100	10/20/97
1120.32B	1110.89A	ASD-120	10/16/85
1130.5	1110.86B	APP-400	5/4/84
1210.5	1270.1	ARC-40	6/13/00
1210.5	1200.8C	APA-10	9/30/87
1240.3A	1240.9	AIA-1	7/27/82
1240.4A	1240.9	AIA-1	7/27/82
1323.1C	1200.8C	APA-10	9/30/87
1323.2G	WA 1220.1	AGI-7	5/28/80
1325.2C	1360.16	APF-100	7/12/85
1500.11	1500.14A	AFM-330	2/13/85
1600.17B	1600.24D	ACP-300	10/10/95
1600.23	1600.6C	ACP-300	8/25/78
1620.4	1600.6C	ACP-300	2/10/77
1630.2A	1600.1C	ACP-300	9/19/89
1640.4D	1600.2D	ACP-300	9/29/97
1650.1	1600.12C	ACP-120	3/12/89
1660.2A	1600.6C	ACP-300	4/16/93
1660.6A	WA 1600.2B	ACP-100	10/5/83
1690.10	1600.55B	ACP-300	9/7/93
1700.16B	WA 4665.3	ASU-400	12/19/74
1700.21A	1100.87E	APF-100	8/1/91
1750.1	1530.1	ASU-420	5/26/00
1900.6B	1240.9	AIA-1	7/27/82
1900.9	1900.1F	ADA-20	9/2/98
2000.1D	1220.2F	AAI-210	3/22/95
2100.1	1700.6B	APF-100	1/31/91
2100.3A	3450.22	AGC-100	4/2/74
2300.1C	2500.35C	ABU-100	7/25/79
2700.7C	2500.42C	ABU-100	6/1/93
2700.8A	2700.31	AFM-320	7/7/86
2700.11	2700.20A	AFM-320	11/12/85
2700.12	2700.31	AFM-320	7/7/86
2700.13C	2700.31	AFM-320	3/12/86
2700.14A	2700.31	AFM-320	7/7/86
2730.1E	2770.2E	ABU-110	3/26/93
2750.1A	2750.2	ABU-110	1/4/84
2770.1D	1200.3D	API-18	3/2/83

FIGURE 1. DOT DIRECTIVES IMPLEMENTED BY FAA

DOT Directive	Implementing FAA directive	OPR	Date Implemented
2770.7A	2770.4A	ABU-110	11/3/83
2770.9A	2700.14B	ABU-110	12/19/83
2960.1B	2960.1D	ABU-130	10/23/79
3450.2	1200.8C	APA-10	9/30/87
3450.3	1200.8C	APA-10	9/30/87
3902.9B	4670.2B	AFZ-500	1/22/91
3910.1C	3910.6B	AAM-120	7/21/92
3960.2A	WA 3910.1	AAM-200	5/9/80
4300.1	4660.1	ASU-140	9/14/71
4400.2D	1850.1	APF-200	2/11/91
4410.4	4630.3C	AFZ-500	3/17/93
4600.17	5100.38A	APP-510	10/24/89
5100.4C	1000.32C	ABU-100	3/30/00
5610.1C	1050.1D	AEE-200	12/21/83
5640.1C	1050.10B	AEE-100	9/16/91
5650.1	4660.1	ASU-140	1/16/73
6050.1B	4040.9D	ASW-280	12/4/91
8000.1C	2900.1	ABU-130	7/5/85
8000.4	2970.3	ABU-130	7/17/84
8000.5A	1600.38C	ACP-300	5/8/96
8000.6A	2970.3	ABU-130	7/18/84

**FIGURE 2. ALPHABETICAL INDEX OF SUBJECT
CLASSIFICATION CODE TITLES**

Accounting.....	2700	Financial Management—General.....	2400
Acquisition and Procurement.....	4400	Financial Reporting.....	2800
Administration, Management, and Policies—General.....	1000	light Information.....	7900
Administrative Services.....	1700	Flight Inspection and Procedures.....	8200
Aeromedical Certification.....	8500	Flight Safety, Standards, and Procedures—General.....	8000
Agency Aircraft Management.....	4000	Freedom of Information Act Program.....	1270
Aircraft Maintenance and Modification.....	4100	General Aviation Airworthiness.....	8600
Air Traffic Control Automation Program.....	7800	General Aviation Operations.....	8700
Air Traffic Management—General.....	7000	Insurance and Annuities.....	3800
Air Traffic Operations and Standards.....	7200	Investigations and Security.....	1600
Air Traffic Procedures.....	7100	Legal.....	2000
Air Traffic Regulations.....	7700	Litigation.....	2300
Airport Design, Construction, and Maintenance.....	5300	Logistics.....	4500
Airports, Launching, and Landing Facilities.....	5000	Maintenance Certification and Surveillance.....	8300
Airport Improvement Program; Federal-Aid Airport Program; Airport Development Aid Program.....	5100	Management Programs.....	1300
Airport Safety.....	5200	Materiel Receipt, Storage, and Issue.....	4700
Airspace Allocation and Use.....	7400	Military Operations—Air Traffic.....	7500
Airway Facilities.....	6000	National Aviation Safety Inspection Program.....	8090
Airworthiness Certification.....	8100	Navigational Aids.....	6700
Attendance and Leave.....	3600	Operations Certification and Surveillance.....	8400
Auditing.....	2900	Organization, Authorities, and Functions.....	1100
Aviation Medicine—General.....	9000	Passenger Facility Charge Program.....	5500
Budget.....	2500	Personal Property – Utilization and Disposal.....	4800
Central Operations Facilities.....	6450	Personal Services.....	4900
Checklists and Indexes.....	0000	Personnel Management.....	3200
Civil Aviation Security.....	1650	Personnel Relations and Services.....	3700
Civil Rights.....	1400	Planning Grant Program.....	5900
Commercial Space Operations.....	8800	Plant, Structures, and Ground.....	6900
Communication Operations.....	7300	Position Classification – Pay and Allowance.....	3500
Communications and Flight Assistance Facilities.....	6500	Privacy Act.....	1280
Communications Equipment.....	6600	Program Management and Appraisal.....	1800
Contracts – Legal Functions.....	2200	Property Management.....	4600
Data Systems.....	6100	Radar Equipment.....	6300
Defense Readiness and Civil Defense.....	1900	Research and Development.....	9500
Employee Health and Safety.....	3900	Supply Support Activities.....	4200
Employee Performance.....	3400	Test Equipment, General.....	6200
Employment.....	3300	Training.....	3000
External Relations.....	1200	Training Programs.....	3100
Federally-owned or Operated Airports.....	5400	Travel and Transportation.....	1500

**FIGURE 2-1. NUMERICAL INDEX OF SUBJECT CLASSIFICATION
NUMBERS**

0000Checklists and Indexes	5200 Airport Safety
1000Administration, Management, and Policies—General	5300 Airport Design, Construction, and Maintenance
1050Environmental Quality Activities	5400 Federally-Owned or Operated Airports
1100Organization, Authorities, and Functions	5500 Passenger Facility Charge Program
1110Committees	5600 Commercial Space Launch Site Operations
1200External Relations	5900 Planning Grant Program
1270Freedom of Information Act Program	6000 Airway Facilities
1280Privacy Act	6100 Data Systems
1300Management Programs	6200 Test Equipment - General
1350Records Management	6300 Radar Equipment
1370Information Resource Management	6450 Airway Facilities Central Operations Facilities
1400Civil Rights	6500 Communications and Flight Assistance Facilities
1500Travel and Transportation	6600 Communications Equipment
1600Investigations and Security	6700 Navigational Aids
1650Civil Aviation Security	6800 Frequency, Landing and Lighting Equipment
1700Administrative Services	6900 Plant, Structures, and Ground
1800Program Management and Appraisal	7000 Air Traffic Management
1900Defense Readiness and Civil Defense	7100 Air Traffic Procedures
2000Legal	7200 Air Traffic Operations and Standards
2200Contracts – Legal Functions	7300 Communications, Operations
2300Litigation	7400 Airspace Allocation and Use
2400Financial Management—General	7500 Military Operations—Air Traffic
2500Budget	7600 Security Control of Air Traffic
2700Accounting	7700 Air Traffic Regulations
2800Financial Reporting	7800 Air Traffic Control Automation Program
2900Auditing	7900 Flight Information
3000Training	8000 Flight Safety, Standards, and Procedures—General
3100Training Programs	8090 National Aviation Safety Inspection Program
3200Personnel Management	8100 Airworthiness Certification
3300Employment	8200 Flight Inspection and Procedures
3400Employee Performance	8300 Maintenance Certification and Surveillance
3500Position Classification – Pay and Allowance	8400 Operations Certification and Surveillance
3600Attendance and Leave	8500 Aeromedical Certification
3700Personnel Relations and Services	8600 General Aviation Airworthiness
3800Insurance and Annuities	8700 General Aviation Operations
3900Employee Health and Safety	8800 Commercial Space Operations
4000Agency Aircraft Management	8900 Commercial Space Re-Entry Operations
4100Aircraft Maintenance and Modification	9000 Aviation Medicine—General
4200Supply Support Activities	9100 Aeromedical Standards
4400Acquisition and Procurement	9400 Commercial Space Transportation – R&D
4500Logistics	9500 Research and Development- General
4600Property Management	9700 Aircraft Systems, Components, and Accessories – R&D
4700Materiel Receipt, Storage, and Issue	9800 Air Traffic and Navigation – R&D
4800Utilization and Disposal (Personal Property)	9900 Physical and Natural Sciences
4900Personal Services	
5000Airports, Launching, and Landing Facilities	
5100Airport Improvement Program; Federal-Aid Air- port Program; Airport Development Aid Pro- gram	

**FIGURE 2-1. NUMERICAL INDEX OF SUBJECT CLASSIFICATION
NUMBERS**